



**4<sup>th</sup> INTERNATIONAL CONSTRUCTION TRADE FAIR**  
**18-20 September 2024, Poreč - Žatika hall, Croatia**

**EXHIBITOR REGISTRATION FORM (registration deadline: 2 September 2024)**

EXHIBITOR INFORMATION			
Company name:		PIN/VAT (OIB):	
Address:		Postcode:	
E-mail:		Website:	
Contact person:		Office phone:	
Contact person's e-mail:		Mobile:	
Names of exhibitors at the stand:		Number of represented brands:	
Type of products/services to be displayed/presented:			
New products/services/solutions presented at the fair:			
EXHIBITION SPACE ORDER (enter number of square metres)			
No	Description	Price/m <sup>2</sup>	Quantity
1)	<b>EQUIPPED INTERIOR exhibition space.</b> Minimum order 12 m <sup>2</sup> . The stand space consists of: Octanorm construction in white colour, carpet (the colour is specified by the Organiser and cannot be changed), wastebasket, table and 4 chairs, 1 spotlight per every 12 m <sup>2</sup> of exhibition space, inscription above the stand.	118 €	_____ m <sup>2</sup>
2)	<b>NON-EQUIPPED INTERIOR exhibition space*</b> . Minimum order 16 m <sup>2</sup> . Note: By placing an order for space only, you are ordering only the location for a stand at the fair (empty space - without walls, carpet, electricity, lights, additional equipment, etc.).  *Stand build (chipboard) – price on request	98 €	_____ m <sup>2</sup>
3)	<b>NON-EQUIPPED OUTDOOR exhibition space*</b> . Minimum order 16 m <sup>2</sup> . Note: By placing an order for space only, you are ordering only the location for a stand at the fair (empty space - without walls, carpet, electricity, lights, etc.).  *Tent hire – price on request	35 €	_____ m <sup>2</sup>
COMPULSORY FEES:			
1)	<b>Compulsory one-time registration fee</b> is €150 and includes: <ul style="list-style-type: none"><li>✓ Exhibitor registration (3 entry passes for the stands up to 20 m<sup>2</sup>, then 1 pass for every 10 m<sup>2</sup>).</li><li>✓ Entry in the digital Catalogue at <a href="http://www.promoarth.com">www.promoarth.com</a> linked to your company website.</li><li>✓ Electric power connection (220 V, 3 kw)</li><li>✓ Wi-fi internet access during the fair</li><li>✓ Use of a Conference room for exhibitor presentations (15 minute slot)</li><li>✓ Use of a forklift</li><li>✓ Unlimited number of complimentary visitor invitations</li><li>✓ Mobile app for collecting and sharing information between exhibitors and visitor</li></ul>		
2)	<b>Electricity rate</b> of 3 € per m <sup>2</sup>		
3)	<b>Cleaning rate</b> of 3 € per m <sup>2</sup>		

By signing the Registration Documents, the Exhibitor confirms the accuracy of the data provided. **Note:** Detailed technical characteristics and terms of use are specified in point 5 of the Exhibitor General Terms and Conditions. **VAT is not included in the above prices.** Please return a completed and certified Registration Documents to the following e-mail: [info@promoarth.com](mailto:info@promoarth.com)

## APPENDIX TO THE REGISTRATION FORM for exhibiting at the fair (deadline for order: 02/09/2024)

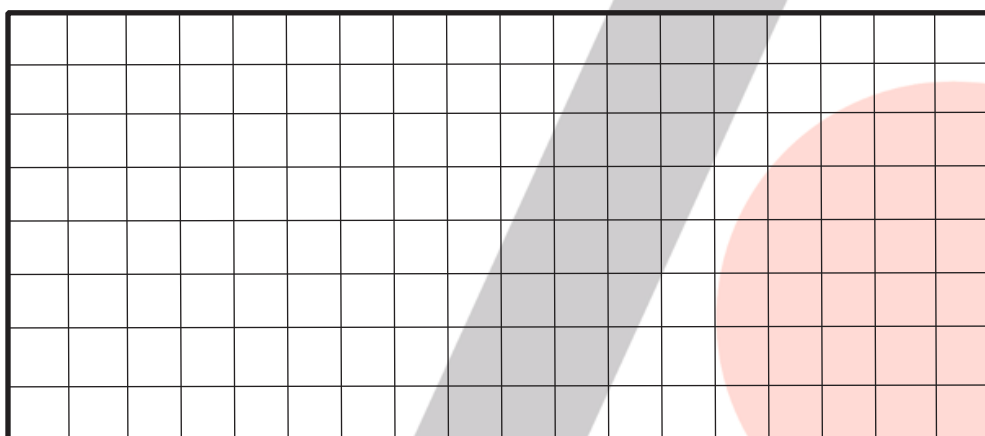
### OTHER SERVICES PRICE LIST

No	Description	Unit	Price €	Quantity
1.	Additional logo for the inscription above the stand	item	55	
2.	Single-phase electric power connection – 220V, up to 3 kW* (see note)	item	70	
3.	Three-phase electric power connection – 380V, up to 5 kW* (see note)	item	110	
4.	Three-phase electric power connection – 380V, 5-10 kW* (see note)	item	213	
5.	Three-phase electric power connection – 380V, 10-20 kW* (see note)	item	320	
6.	Electric switchboard (without electric power, compulsory for 380V, above 5 kW)	item	130	
7.	Water supply. Each additional connection is 40 €. Specify No of extra units:	item	140	
8.	Water outlet – drainage. Each additional connection is 40 €. Specify No of extra units:	item	220	
9.	Outdoor electric power connection up to 5 kW* (see note)	item	130	

### EQUIPMENT PRICE LIST

No	Description	Unit	Price	Quantity
1.	<u>Tall glass cabinet</u> (100x50 cm, h=250 cm)	item	68	
2.	<u>Tall glass cabinet</u> (100x100 cm, h=250 cm)	item	75	
3.	<u>Short glass cabinet</u> (100x50 cm, h=100 cm)	item	49	
4.	<u>Short glass cabinet</u> (100x100 cm, h=100 cm)	item	57	
5.	<u>Booth partition wall</u> (100 cm, h=250 cm)	item	35	
6.	<u>Door with lock</u> (for booth)	item	53	
7.	<u>Curtain</u> (for booth)	item	20	
8.	<u>Counter with shelf</u> (100x50 cm, h=100 cm or 50x50 cm, h=100 cm)	item	45	
9.	<u>Counter with shelf</u> (100x100 cm, h=100 cm)	item	55	
10.	<u>Wall cabinet with shelves</u> (100x50 cm, h=250 cm)	item	48	
11.	<u>Wall shelf</u> (MDF – 100x30 cm)	item	18	
12.	<u>Table</u>	item	27	
13.	<u>Chair</u>	item	17	
14.	<u>Bar table</u>	item	44	
15.	<u>Bar stool</u>	item	30	
16.	<u>Spotlight 150 W</u>	item	25	
17.	<u>Spotlight, metal halogen 150 W</u>	item	45	
18.	<u>Illuminated plexiglass plinth</u> a) 100x100x h=250 cm b) 50x100x h=250 cm c) 50x50x h=250 cm	item	165	
19.	<u>Plexiglass display cube</u> a) static b) rotating c) illuminated	item	145	
20.	<u>Plexiglass cube – illuminated</u>	item	160	
21.	<u>Ceiling construction</u>	m <sup>2</sup>	30	
22.	<u>Fridge</u>	item	65	
23.	<u>Plasma TV with bracket – 65"</u> (75 € per day)	set	225	
24.	<u>Plasma TV with bracket – 42"</u> (55 € per day)	set	165	

**DRAW A LAYOUT OF YOUR EXHIBITION SPACE WITH THE ORDERED EQUIPMENT (1 □ = 1 m<sup>2</sup>)**  
(mandatory for all stands)



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## PROMOARH EXHIBITOR TERMS AND CONDITIONS

- 1) The Organiser of the PromoArh Fair is Studio 053 d.o.o., from Poreč, Vrsarska 11 (hereinafter: the Organiser).
- 2) All natural and legal persons having filled in, certified and submitted the Registration Documents comprising the Registration Form, Appendix, and Exhibitor General Terms and Conditions are entitled to take part in the 3rd International Construction Trade Fair (hereinafter: the Fair) provided that they comply with the obligations set out in the Exhibitor General Terms and Conditions, which entitles them to the title of Exhibitor. Details of the Exhibitor participation in the Fair are determined in the Registration Documents. A Registration Form, filled out, certified and signed by the Exhibitor and submitted to the Organiser is considered a concluded written contract. The deadline for submitting the Registration Documents is 2 September 2023.
- 3) The Exhibitor shall comply with all applicable laws and regulations relating to the company's operations and participation in the Fair and shall bear sole responsibility and consequences for failure to do so. Under the term "Exhibitor", the Organiser shall also consider all persons working under the instruction of the Exhibitor.
- 4) The Organiser shall allocate exhibition space according to the received Registration Documents. If needed, the Organiser reserves the right to allocate an area to the Exhibitor larger or smaller than that requested in the Registration Documents. Should circumstances beyond their control occur, the Organiser has the right to withdraw the allocated space and assign a new exhibition space if that is in the interest of the Fair, which shall not entitle the Exhibitor to cancel his participation, request changes and/or demand compensation for damages. The Organiser shall hand over the stand and ordered equipment to the Exhibitor 24 hours before the official opening of the Fair; any complaints shall be submitted in writing no later than 12 hours prior to the start of the Fair. The Exhibitor shall allow unobstructed passage through their stand of any installations necessary for equipping, technically or by other means, the exhibition space or another exhibitor's stand.
- 5) Technical characteristics and terms of use:
  - a) The stand is constructed from Octanorm, 250 cm in height, with posts at every 100 or 50 cm.
  - b) Upon request, the Organiser shall provide the exact measurements for the production of vinyls and the better planning of merchandise placement.
  - c) The Organiser shall lay a carpet in the Fair's colour scheme inside at all equipped stands.
  - d) Drainage and water supply are possible only at the marked positions on the floor plan of the exhibition space. The Exhibitor shall submit a layout of the exhibition space with the marked positions of electrical and plumbing needs in advance. The Organiser shall install a power socket, water supply and drainage at the stand at the most technically suitable location, whereas the running of cables and pipes at the stand and connecting them to the equipment is the obligation of the Exhibitor (the Organiser is not obliged to provide staff or any required tools and equipment).
  - e) Graphics may be applied to the panels solely using "Easy Dot" vinyl and only with prior notice to the Organiser; at the end of the Fair, the Exhibitor shall remove the vinyl and return the stand in its original state.
  - f) If ordering additional equipment, please provide a sketch of how you would like it positioned at the stand.
  - g) Changes to the stand, which are not predefined and submitted in the layout, and additional equipment orders at the Fair may only be done with the Organiser's consent. If the requested equipment is available, the prices quoted in the additional equipment price list from the Registration Documents shall be increased by 100%.
- 6) The Exhibitor shall not offer or sublet the exhibition space to a third party without the Organiser's permission. The Exhibitor shall end all works on setting up the stand 12 hours before the start of the Fair and all arranging of the exhibits 4 hours before the start of the Fair.
- 7) The Organiser shall publish the Fair Catalogue before the start of the Fair listing all the Exhibitors who submit their ads by the deadline (2 September 2024). The Catalogue will be published at the official website of the Fair. The Exhibitor shall provide a publish-ready advertisement by e-mail no later than the application deadline. If the Exhibitor fails to deliver it on time, the Organiser shall not be able to publish it. The Exhibitor shall be fully responsible for the data entered in the catalogue, for the content of the advertisement, and for any damages caused by submitting unsuitable content; the Organiser shall not be liable for any inaccuracies in the catalogue.
- 8) Upon receiving the Registration Documents, the Organiser shall send a quote for the items ordered. Payment shall be made according to the quote and the due date. All prices in the Registration Documents are in Euros and exclusive of VAT.
- 9) The exhibition space at the Fair shall only be considered reserved after the timely payment of the amount stated in the quote. Reservation of the stand shall be valid only after a 30% advance payment of the full quote. If the Exhibitor fails to pay the specified amount by the due date stated in the quote and no later than 20 days prior to the beginning of the Fair, the Organiser shall be entitled to cancel the reserved exhibition space.
- 10) Upon the closing of the Fair, the Organiser shall issue the final invoice to the Exhibitor for all the services ordered and rendered. Any late payments (after the invoice due date) shall be subject to interest on arrears.
- 11) **Exhibitors may not pack away or remove any of the exhibits from the Fair premises before the closing of the Fair. Visiting hours of the Fair shall be from 10:00 to 19:00h every day of the Fair (Wednesday, Thursday and Friday). Exhibitors who begin to pack away the stand before the end of visiting hours shall be charged a fee of €665 + VAT. The Organiser reserves the right to change the opening hours.**
- 12) The Organiser shall assume responsibility for the safety and security of the Fair grounds and shall employ a 24-hour security service during the Fair. The safety of the exhibits at the stand shall be the Exhibitor's responsibility. The Organiser shall not be liable for any damage, loss or theft of the Exhibitor's property. Furthermore, the Organiser shall not be held responsible for the disappearance of any items from the stand during the Exhibitor's presence at the stand, i.e., during the visiting hours of the Fair. After the closing of the Fair (20 September 2024, from 19:00h onwards), the Exhibitor shall bear sole responsibility for his exhibits. Exhibits that the Exhibitor fails to remove from the stand within the deadline set by the Organiser shall be removed by the Organiser, but at the expense of the Exhibitor.
- 13) The Registration is irrevocable and binding, and any cancellation thereof shall be made in writing. If the Exhibitor cancels his participation in the Fair no later than 40 days prior to the beginning of the Fair, 50% of the agreed value of the exhibition space shall be invoiced nonetheless. For cancellations of participation in the Fair made within 30 days or less prior to the beginning of the Fair, the full amount for the ordered exhibition space shall be invoiced.
- 14) The Organiser is responsible for cleaning the Fair grounds, passages and exhibition space.
- 15) Any disputes arising between the Exhibitor and the Organiser shall be settled by mutual agreement; if they fail to reach an agreement, the parties hereby agree to the jurisdiction of the Court in Poreč.

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