

3rd INTERNATIONAL CONSTRUCTION TRADE FAIR
20-22 September 2023, Poreč, Croatia (or Poreč, Žatika Sports Hall)

EXHIBITOR REGISTRATION FORM (registration deadline: 1st September 2023)

EXHIBITOR INFORMATION	
Company name:	PIN/VAT (OIB):
Address:	Postcode:
E-mail:	Website:
Contact person:	Office phone:
Contact person's e-mail:	Mobile:
Names of-exhibitors at the stand:	Number of represented brands:
Type of products/services to be displayed/presented:	
New products/services/solutions presented at the fair:	

EXHIBITION SPACE ORDER (enter number of square metres)			
No	Description	Price/ m ²	Quantity
1)	We irrevocably order equipped interior exhibition space (minimum order 12 m ²). The stand space consists of: Octanorm construction in white colour, carpet (the colour shall be defined by the Organiser and cannot be changed), wastebasket, table and four (4) chairs, and one (1) spotlight per every 12 m ² of exhibition space. main logo or company name in standard print (200x40 cm, to be sent via email before 1st September).	102 € / 768,51 HRK	_____ m ²
2)	We irrevocably order non-equipped interior exhibition space (minimum order 16 m ²). Note: By placing an order for space only, you are ordering only the location for a stand at the fair (without walls, carpet, electricity, etc.).	87 € / 655,50 HRK	_____ m ²
3)	We irrevocably order non-equipped outdoor exhibition space (minimum order 16 m ²).	28 € / 210,97 HRK	_____ m ²

COMPULSORY FEES:	
1)	Compulsory one-time registration fee is €120 (904,14 HRK) and includes: <ul style="list-style-type: none"> ✓ Exhibitor registration and accreditation ✓ Entry in the digital Catalogue at www.promoarth.com ✓ Electric power connection (220 V, 3 kw) ✓ Wi-fi internet access during the fair ✓ Mobile app for sharing information between exhibitors and visitors ✓ Use of a onference room for exhibitor presentation
2)	Electricity rate of 2,50 € per m ² (18,84 HRK/m ²).
3)	Cleaning rate of 2,50 € per m ² (18,84 HRK/m ²).

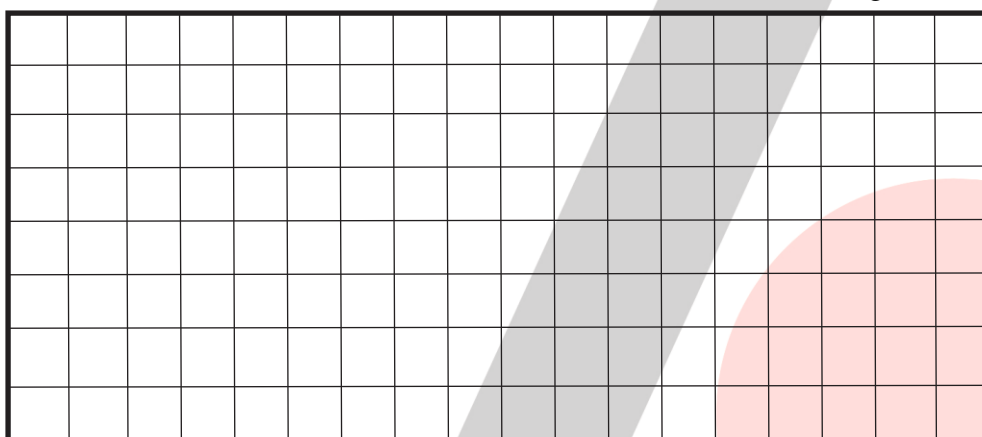
By signing the Registration Documents, the Exhibitor confirms the accuracy of the data provided. Note: Detailed technical characteristics and terms of use are available in point 5 of the Exhibitor General Terms and Conditions.
 Prices are given in € and HRK (fixed conversion rate: 1 € = 7,53450 HRK). **VAT is not included in the above prices.**
 Please return a completed and certified registration form to the following e-mail: info@promoarth.com

APPENDIX TO REGISTRATION FORM for exhibiting at the Fair (deadline for order/submission: 01/09/2023)

OTHER SERVICES PRICE LIST					
No	Description	Unit	Price €	Price HRK	Quantity
1.	Additional advertising sign with logo (submit by e-mail, dimensions 200x40 cm)	piece	50,43	380,00	
2.	Single-phase electric power connection – 220V, up to 3 kW* (see note)	page	66,36	500,00	
3.	Three-phase electric power connection – 380V, up to 5 kW* (see note)	page	106,18	800,00	
4.	Three-phase electric power connection – 380V, 5-10 kW* (see note)	piece	212,36	1.600,00	
5.	Three-phase electric power connection – 380V, 10-20 kW* (see note)	piece	298,63	2.250,00	
6.	Electric switchboard (without electric power, compulsory for 380V, above 5 kW)	piece	119,45	900,00	
7.	Water supply* (see note)	piece	106,18	800,00	
8.	Water outlet - drainage* (see note)	piece	199,08	1.500,00	
9.	Outdoor electric power connection up to 5 kW* (see note)	piece	112,81	850,00	

EQUIPMENT PRICE LIST					
No	Description	Unit	Price	Price HRK	Quantity
1.	Tall glass cabinet (100x50 cm, h=250 cm)	piece	62,38	470,00	
2.	Tall glass cabinet (100x100 cm, h=250 cm)	piece	67,69	510,00	
3.	Short glass cabinet (100x50 cm, h=100 cm)	piece	42,47	320,00	
4.	Short glass cabinet (100x100 cm, h=100 cm)	piece	49,11	370,00	
5.	Booth partition wall (100 cm, h=250 cm)	piece	29,20	220,00	
6.	Door with lock (for booth)	piece	46,45	350,00	
7.	Curtain (for booth)	piece	15,93	120,00	
8.	Counter with shelf (100x50 cm, h=100 cm or 50x50 cm, h=100 cm)	piece	38,49	290,00	
9.	Counter with shelf (100x100 cm, h=100 cm)	piece	45,13	340,00	
10.	Wall cabinet with shelves (100x50 cm, h=250 cm)	piece	46,45	350,00	
11.	Wall shelf (MDF – 100x30 cm)	piece	13,27	100,00	
12.	Table	piece	23,89	180,00	
13.	Chair	piece	11,95	90,00	
14.	Bar table	piece	38,49	290,00	
15.	Bar stool	piece	25,22	190,00	
16.	Spotlight 150 W	piece	21,24	160,00	
17.	Spotlight, metal halogen 150 W	piece	39,82	300,00	
18.	Illuminated plexiglass plinth a)100x100x h=250 cm b)50x100x h=250 cm c) 50x50x h=250 cm	piece	146,00	1.100,00	
19.	Plexiglass display cube a) static b) rotating c) illuminated	piece	120,78	910,00	
20.	Plexiglass cube – illuminated	piece	138,03	1.040,00	
21.	Ceiling construction	m ²	25,88	195,00	

DRAW A LAYOUT OF YOUR EXHIBITION SPACE WITH THE ORDERED EQUIPMENT (1 □ = 1 m²)



By signing the Registration Documents, the Exhibitor confirms the accuracy of the data provided. Note: Detailed technical characteristics and terms of use are available in point 5 of the Exhibitor General Terms and Conditions.

Prices are given in € and HRK (fixed conversion rate: 1 € = 7,53450 HRK). **VAT is not included in the above prices.**

Please return a completed and certified registration form to the following e-mail: info@promoarh.com



PROMOARH EXHIBITOR TERMS AND CONDITIONS

- 1) The Organiser of the PromoArh Fair is Studio 053 d.o.o., from Poreč, Vrsarska 11 (hereinafter: the Organiser).
- 2) All natural and legal persons having filled in, certified and submitted the Registration Documents comprising the Registration Form, Appendix, and Exhibitor General Terms and Conditions are entitled to take part in the 3rd International Construction Trade Fair (hereinafter: the Fair) provided that they comply with the obligations set out in the Exhibitor General Terms and Conditions, which entitles them to the title of Exhibitor. Details of the Exhibitor participation in the Fair are determined in the Registration Documents. A Registration Form, filled out, certified and signed by the Exhibitor and submitted to the Organiser is considered a concluded written contract. The deadline for submitting the Registration Documents is 1 September 2023.
- 3) The Exhibitor shall comply with all applicable laws and regulations relating to the company's operations and participation in the Fair and shall bear sole responsibility and consequences for failure to do so. Under the term "Exhibitor", the Organiser shall also consider all persons working under the instruction of the Exhibitor.
- 4) The Organiser shall allocate exhibition space according to the received Registration Documents. If needed, the Organiser reserves the right to allocate an area to the Exhibitor larger or smaller than that requested in the Registration Documents. Should circumstances beyond their control occur, the Organiser has the right to withdraw the allocated space and assign a new exhibition space if that is in the interest of the Fair, which shall not entitle the Exhibitor to cancel his participation, request changes and/or demand compensation for damages. The Organiser shall hand over the stand and ordered equipment to the Exhibitor 24 hours before the official opening of the Fair; any complaints shall be submitted in writing no later than 12 hours prior to the start of the Fair. The Exhibitor shall allow unobstructed passage through their stand of any installations necessary for equipping, technically or by other means, the exhibition space or another exhibitor's stand.
- 5) Technical characteristics and terms of use:
 - a) The stand is constructed from Octanorm, 250 cm in height, with posts at every 100 or 50 cm.
 - b) Upon request, the Organiser shall provide the exact measurements for the production of vinyls and the better planning of merchandise placement.
 - c) The Organiser shall lay a carpet in the Fair's colour scheme inside at all equipped stands.
 - d) Drainage and water supply are possible only at the marked positions on the floor plan of the exhibition space. The Exhibitor shall submit a layout of the exhibition space with the marked positions of electrical and plumbing needs in advance. The Organiser shall install a power socket, water supply and drainage at the stand at the most technically suitable location, whereas the running of cables and pipes at the stand and connecting them to the equipment is the obligation of the Exhibitor (the Organiser is not obliged to provide staff or any required tools and equipment).
 - e) Graphics may be applied to the panels solely using "Easy Dot" vinyl and only with prior notice to the Organiser; at the end of the Fair, the Exhibitor shall remove the vinyl and return the stand in its original state.
 - f) If ordering additional equipment, please provide a sketch of how you would like it positioned at the stand.
 - g) Changes to the stand, which are not predefined and submitted in the layout, and additional equipment orders at the Fair may only be done with the Organiser's consent. If the requested equipment is available, the prices quoted in the additional equipment price list from the Registration Documents shall be increased by 100%.
- 6) The Exhibitor shall not offer or sublet the exhibition space to a third party without the Organiser's permission. The Exhibitor shall end all works on setting up the stand 12 hours before the start of the Fair and all arranging of the exhibits 4 hours before the start of the Fair.
- 7) The Organiser shall publish a digital Fair Catalogue in which all the exhibitors registered no later than the stated deadline (1 September 2023) shall be presented. The catalogue will be published at www.promoarh.com – the official fair's website. The Exhibitor shall provide a publish-ready advertisement by e-mail no later than the application deadline. If the Exhibitor fails to deliver it on time, the Organiser shall not be able to publish it. The Exhibitor shall be fully responsible for the data entered in the catalogue, for the content of the advertisement, and for any damages caused by submitting unsuitable content; the Organiser shall not be liable for any inaccuracies in the catalogue.
- 8) Upon receiving the Registration Documents, the Organiser shall send a quote for the items ordered. Payment shall be made according to the quote and the due date. All prices in the Registration Documents are exclusive of VAT. Prices are given in € and HRK (fixed conversion rate: 1 € = 7,53450 HRK).
- 9) The exhibition space at the Fair shall only be considered reserved after the timely payment of the amount stated in the quote. Reservation of the stand shall be valid only after a 30% advance payment of the full quote. If the Exhibitor fails to pay the specified amount by the due date stated in the quote and no later than 20 days prior to the beginning of the Fair, the Organiser shall be entitled to cancel the reserved exhibition space.
- 10) Upon the closing of the Fair, the Organiser shall issue the final invoice to the Exhibitor for all the services ordered and rendered. Any late payments (after the invoice due date) shall be subject to interest on arrears.
- 11) **Exhibitors may not pack away or remove any of the exhibits from the Fair premises before the closing of the Fair. Visiting hours of the stand shall be from 10:00 to 19:00h every day of the Fair (Wednesday, Thursday and Friday). Exhibitors who begin to pack away the stand before the end of visiting hours shall be charged a fee of €665 + VAT.**
- 12) The Organiser shall assume responsibility for the safety and security of the Fair grounds and shall employ a 24-hour security service during the Fair. The safety of the exhibits at the stand shall be the Exhibitor's responsibility. The Organiser shall not be liable for any damage, loss or theft of the Exhibitor's property. Furthermore, the Organiser shall not be held responsible for the disappearance of any items from the stand during the Exhibitor's presence at the stand, i.e., during the visiting hours of the Fair. After the closing of the Fair (22 September 2023, from 19:00h onwards), the Exhibitor shall bear sole responsibility for his exhibits. Exhibits that the Exhibitor fails to remove from the stand within the deadline set by the Organiser shall be removed by the Organiser, but at the expense of the Exhibitor.
- 13) The Registration is irrevocable and binding, and any cancellation thereof shall be made in writing. If the Exhibitor cancels his participation in the Fair no later than 40 days prior to the beginning of the Fair, 50% of the agreed value of the exhibition space shall be invoiced nonetheless. For cancellations of participation in the Fair made within 30 days or less prior to the beginning of the Fair, the full amount for the ordered exhibition space shall be invoiced.
- 14) The Organiser is responsible for cleaning the Fair grounds, passages and exhibition space.
- 15) Any disputes arising between the Exhibitor and the Organiser shall be settled by mutual agreement; if they fail to reach an agreement, the parties hereby agree to the jurisdiction of the Court in Poreč.

By signing the Registration Documents, the Exhibitor confirms the accuracy of the data provided. Note: Detailed technical characteristics and terms of use are available in point 5 of the Exhibitor General Terms and Conditions.

Prices are given in € and HRK (fixed conversion rate: 1 € = 7,53450 HRK). **VAT is not included in the above prices.**

Please return a completed and certified registration form to the following e-mail: info@promoarh.com